

# Juneteenth Festival, Inc.

AKA Juneteenth of Buffalo

Mailing Address:

P.O. Box 412 Ellicott Station Buffalo, New York 14205

www.juneteenthofbuffalo.com



Headquarters:

1517 Genesee Street Buffalo, NY 14211 Telephone: 716-891-8801

## BOARD OF DIRECTORS

### OFFICERS

Marcus O. Brown Sr.  
President

Ras Jomo Akono  
Executive Vice President

Catherine Eberhart  
Treasurer

Jerileen Becton  
Secretary

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Festival Coordinator

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### VICE PRESIDENT EMERITUS

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### Honorary Directors

Luther Burnette  
Mary Robinson  
Enid Wright

## Celebrating 42 Consecutive Festivals in 2017

*Theme: Remembering The Past, Focusing On The Future, Keeping The Spirit of Juneteenth Alive*

March 1, 2017

Dear Concessionaire:

Juneteenth Festival, Inc. is now accepting applications for Juneteenth 2017 (June 17 and 18). Please register **by mail** before May 1. **Please note that we will not be responsible for applications mailed or left any place other than our P.O. Box. PLEASE DO NOT MAIL APPLICATIONS TO OUR HEADQUARTERS!**

Exhibitors and Community Resources vendors are asked to meet with the Concessions Committee on Wednesday, June 14, at Juneteenth Festival, Inc. Headquarters, located at 1517 Genesee, corner of Moselle, Buffalo, NY at 7 PM to verify assigned locations and review Festival Rules and Regulations.

Food vendors must provide their own canopy or tent. This is a requirement of the Health Department. Food vendors are required to meet with the County Health Department to receive information concerning the health laws on the preparation, storage, and serving of food sold to the public. **THIS MEETING IS MANDATORY AND ALL FOOD CONCESSIONAIRES MUST BE REPRESENTED.** The meeting has been scheduled for Wednesday, June 7, at 5:30 p.m. at Juneteenth Festival, Inc. Headquarters, located at 1517 Genesee, corner of Moselle, Buffalo, NY. At this meeting we will verify your assigned location. Food vendors must be inspected by the Health Department at the festival.

Please note the following dates which will be strictly adhered to:

**Late fees charged after April 30, 2017**

**No refunds will be issued after May 1, 2017**

**Applications received after May 1 may be accepted at the sole discretion of Juneteenth Festival, Inc.**

All applications are subject to approval by the Concessions Committee. Due to past problems, absolutely no raffles or 50-50's will be allowed. We reserve the right to reject applications with just cause from concessionaires who have not followed Festival Rules and Regulations and/or policies and procedures in prior years. ***Also note that Juneteenth Festival, Inc. retains exclusive rights to the sale of sno-cones and french fries. JUNETEENTH FESTIVAL, Inc., INDIVIDUAL COMMITTEE MEMBERS, AND OUR SECURITY CANNOT BE RESPONSIBLE FOR ANY MERCHANDISE OR EQUIPMENT LEFT BY VENDORS.***

We hope you will help us to make our 42nd Annual Juneteenth Festival a success. **Only money order or certified check will be accepted.** Since the enclosed application serves as a contract between you (the vendor) and Juneteenth Festival, Inc., once you fill it out and sign it, please keep this letter and a photocopy of your application for future reference. Also, please include a self-addressed, stamped envelope with your application to facilitate return of your security deposit. Thank you for your cooperation.

Peace be with you,

Ziyadah H. Uqdah, Concessions Chairperson

## 42nd Annual Festival - June 17 & 18

*Pre-Festival Events: Sankofa Days June 11-17, Maafa Memorial TBA*

*Juneteenth of Buffalo is a not for profit organization that exists exclusively for charitable and educational purposes. Staffed by volunteers, its mission is to actively preserve and promote the broad spectrum of African American heritage through educational and cultural activities that benefit the community as a whole.*

**JUNETEENTH FESTIVAL, INC. P.O. BOX 412 BUFFALO, NY 14205 (716) 891-8801  
JUNE 17 & 18, 2017**

**EACH CATEGORY REQUIRES A SEPARATE APPLICATION AND FEE**

**CONCESSION FEES 2017**

*Late Fees Charged After April 30 - Determined By Postmark on Envelope*

**DUE TO LITTER LEFT BEHIND BY VENDORS IN PRIOR YEARS, A \$50 MAINTENANCE DEPOSIT IS REQUIRED FOR ALL VENDORS. DEPOSITS WILL BE RETURNED WITHIN 30 DAYS AFTER THE FESTIVAL IF YOUR LOCATION IS CLEAN.**

<b>Category</b>	<b>Until May 1</b>	<b>May 2-May 31</b>	<b>After June 1</b>
<b>Community and Not-For-Profit Organizations Community Resources (No Selling)</b>	\$100.00	\$125.00	\$150.00
<p>If you will be at the festival <b>both days</b> and would like to be in a tent <b>with other agencies</b>, add an additional \$55. 2 chairs and a table will be provided. <b>MUST REQUEST SPACE IN TENT BY JUNE 1</b></p>			

	<b>Until May 1</b>	<b>May 2-May31</b>	<b>After June 1</b>
<b><u>Regular concessions 12"x12" Space (Selling)</u></b>			
<b>Exhibitors</b>	\$250.00	\$275.00	\$350.00
<b>Food (Only)</b> <small>Add \$25 if using propane</small>	\$400.00	\$425.00	\$475.00

	<b>Until May 1</b>	<b>May2-May31</b>	<b>After June 1</b>
<b><u>Commercial Concessions</u></b>			
<b>Business Resources (No Selling)</b>	\$400.00	\$450.00	\$550.00
<b>Push Carts (Must Remain Stationary)</b>	\$475.00	\$525.00	\$575.00
<b>Trailers (Exhibitors)</b>	\$500.00	\$550.00	\$600.00
<b>Food Trucks</b>	\$500.00	\$550.00	\$600.00

**Please Note: Only Certified Check or Money Order will be Accepted.  
No Refunds After May 1.**

**Applications postmarked after May 1 may be accepted at the sole discretion of Juneteenth Festival, Inc. Due to space availability, Juneteenth Festival, Inc. reserves the right to close concession registration any day after May 13 without further notice.**

**Vendors agree not to reassign, sublet, or share any part of its assigned space with any individual, organization, or group. Any vendor who sublets or sells space will be removed from festival grounds and all fees will be forfeited.**

**(Over)**

**ATTENTION VENDORS:** When you complete your Application and Contract, these are the conditions you agree to.  
Please keep this page for your future reference.

- A. Food Concessionaires** are required to meet with County Health officials. This meeting has been scheduled for Wednesday, June 7, 2017 at 5:30 PM at Juneteenth Festival, Inc. Headquarters, located at 1517 Genesee Street, corner of Moselle in Buffalo, New York. Community Resources & Exhibitors will meet June 14, 2017 at 7:00 P.M.
- B. All concessionaires** must complete their set up no later than 10 AM on both days. All vehicles must be out of the park by 10AM. No parking on grass or walkways. Violators will be towed at their own expense. At 11 AM the park and adjacent streets will be closed for Festival activities and NO vehicles will be allowed to enter the park. Vendors arriving late who need assistance with transporting goods will be charged.
- C. All concessionaires** will stop selling and close down at 8:00 PM. This is imperative because there is a time limit on police protection and the park must be cleared of festival goers before the police shift ends. Juneteenth Festival, Inc, individual committee members, and our security cannot be responsible for any merchandise or equipment left by vendors.
- D. All vendors** are responsible for keeping their area clean to ensure the return of their maintenance deposit.
- E. Juneteenth Security personnel** and/or Buffalo Police personnel have the right to close down any vendor as directed by the Concessions Committee or Erie County Health Dept. They reserve the right to escort vendors from the festival who are not in compliance with Festival Rules and Regulations.
- F. Please list everything you are selling. Only listed items approved by the Board of Directors will be permitted to be sold. Be very specific. Items not listed will not be allowed. Attach an additional sheet of paper if necessary. Only Juneteenth Festival, Inc. can sell sno-cones and french fries.**
- G. Juneteenth Festival, Inc. will not allow anything to be sold with vulgar, offensive language or gestures. This includes tee shirts, pictures, mugs, posters, audio tapes, video tapes, etc.**
- H. Vendors shall not bring in boom boxes, personal sound equipment or any amplified sound. ANY VENDOR WHO DOES NOT COMPLY WILL BE REMOVED FROM FESTIVAL GROUNDS.**
- I. Payment of concession fees** only entitles one to dispense materials of the individual category designated. Food items require specific permits. Exhibitors require separate permits. Community Resources vendors may not sell, hold raffles, or have any exchange of money whatsoever.
- J. Vendor agrees** not to reassign, sublet or share any part of its assigned space with any individual, organization, or group. Any vendor who sublets or sells space will be removed from festival grounds and all fees will be forfeited.
- K. All vendors** will be assigned a specific location in the order of receipt - according to the postmark on the envelope. All merchandise must remain inside your booth. Walkways must remain open.
- L. Applications MUST BE MAILED** to the following address: JUNETEENTH FESTIVAL, INC. CONCESSIONS COMMITTEE P.O. BOX 412 ELLICOTT STATION BUFFALO, NY 14205. Concessions Committee cannot be held responsible for any application mailed or left elsewhere; other than our P.O. Box.
- M. Applications** are subject to approval by the Concessions Committee. Juneteenth Festival, Inc. reserves the right to reject and refuse applications with just cause from concessionaires who have not followed Festival Rules, Regulations, and/or Policies and Procedures in prior years.
- N. Signing this application** constitutes an agreement that Concessionaires shall take no legal action against Juneteenth Festival, Inc., its Juneteenth Committees, directors, or agents for loss.



C. All concessionaires will stop selling and close down at 8:00 PM. This is imperative because there is a time limit on police protection and the park must be cleared of festival goers before the police shift ends. Juneteenth Festival, Inc, individual committee members, and our security cannot be responsible for any merchandise or equipment left by vendors.

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N. Signing this application constitutes an agreement that Concessionaires shall take no legal action against Juneteenth Festival, Inc., its Juneteenth Committees, directors, or agents for loss.

*I understand the conditions of entry and agree to honor them. I recognize that completing and signing this application constitutes a contract between myself and Juneteenth Festival, Inc. I have retained a photocopy of this application.*

X \_\_\_\_\_  
*Signature of concessionaire (REQUIRED)*

**NO PERSONAL CHECKS ! ONLY CERTIFIED CHECK OR MONEY ORDER WILL BE ACCEPTED .**  
*Checks Payable to : Juneteenth Festival, Inc.*

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**FESTIVAL COMMITTEE USE ONLY**

Postmark Date \_\_\_\_\_ M.O. # \_\_\_\_\_ Amount Paid \_\_\_\_\_ Amount due \_\_\_\_\_  
Maintenance Deposit \_\_\_\_\_ Payment \_\_\_\_\_ Balance Due \_\_\_\_\_ Date \_\_\_\_\_ Initials (JFI Rep.) \_\_\_\_\_